4-YEAR POSTSECONDARY FILE SPECIFICATIONS

4-Year Postsecondary Financial Aid

Version 1.5.0

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General Information

This document describes the data elements collected by the Nebraska Statewide Workforce & Educational Reporting System (NSWERS). Valid values and data validation rules that can be performed prior to data submission are listed where appropriate.

High-Level Data Collection Workflow

Scope

All students enrolled in courses (for credit AND/OR noncredit) at the institution for given academic year.

File Names

File Specification	*File Name*
4-Year Postsecondary Financial Aid	#####_ps4_financialaid_YYYY_##.csv

Where	Represents
#####	IPEDS Institution ID
YYYY	Academic Year Ending
##	Optional sequence Number

Data Element Names

The following syntax is used throughout this document when referencing data elements.

Format: *NSWERS Field Name [File Specification: Field Name (Field Number)] where:

- An asterisk (*) indicates the data element is a mandatory field. A non-blank or non-null value must be supplied in all mandatory fields for each record, or the data loading process will reject the record.
- NSWERS Field Name represents the name of the data element commonly used by the Nebraska Statewide Workforce & Educational Reporting System (NSWERS).
- File Specification indicates the formal name of the file specification.
- Field Name indicates the formal name of the field within the file specification.
- Field Number indicates the position of the field within the file specification.

Academic Year Ending

The academic year is understood as July 1 – June 30. Postsecondary data will

be organized by academic year using Academic Year Ending. For example, the Academic Year Ending field for 2020 – 2021 will simply read: “2021”.

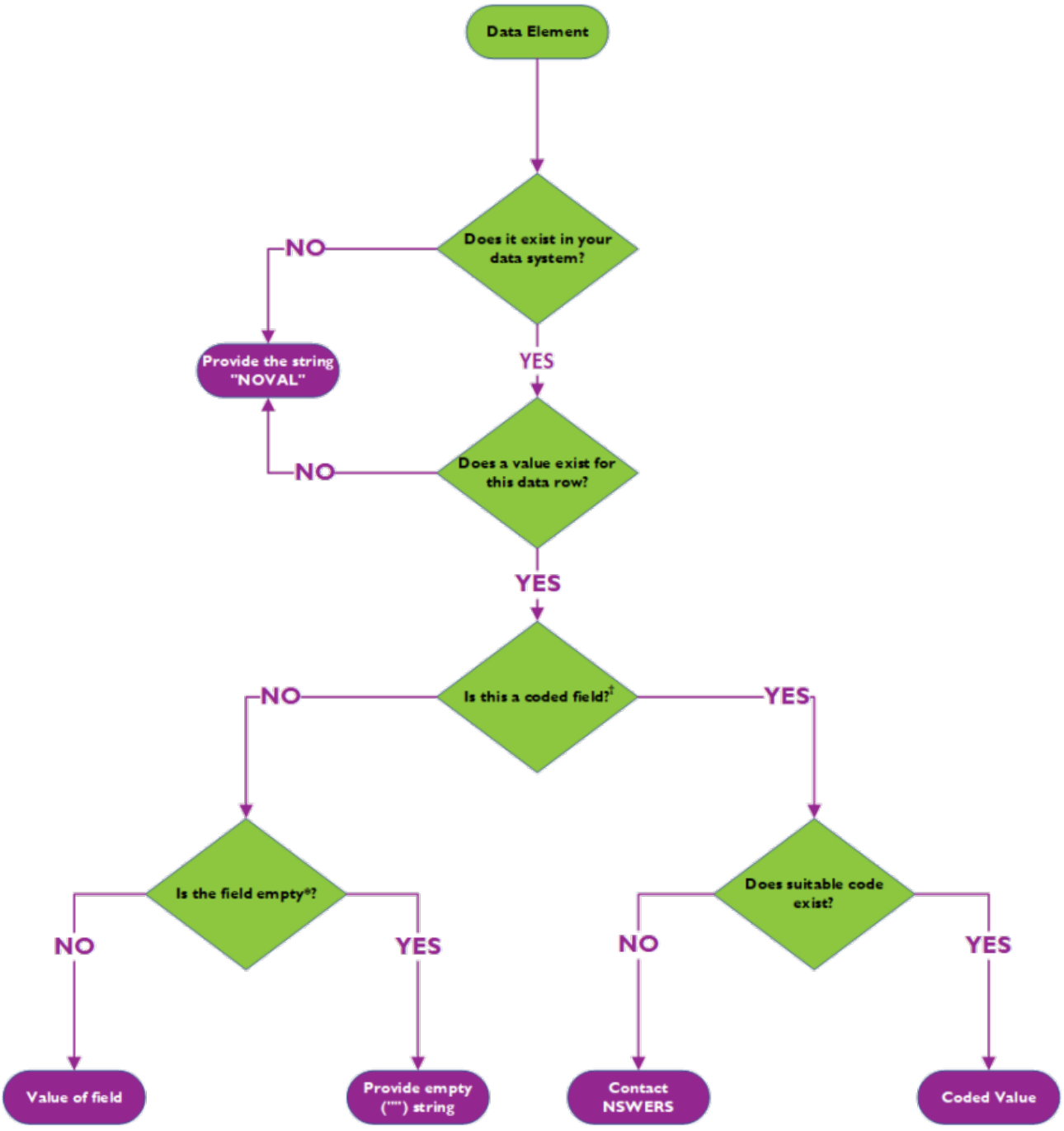
Notes of Importance

- Any values that contain a comma must be enclosed with quotes.
- Data fields should be ordered in the same sequence as identified in this document.

All files should be submitted in .csv format.

To maintain data privacy and security, and to preserve the informational chain of custody, NSWERS staff cannot edit original source data files. It is the responsibility of each data contributing partner to resolve errors discovered during data submission, validation, and certification processes. Corrected data files should be re-uploaded by partners into the NSWERS data system.

Decision Tree: Reporting for Nonmandatory Data Elements



†The field is represented by a code in the data specifications (e.g. gender, GED Status, etc)

*The field is blank or represented by a blank placeholder in your data system

4-Year Postsecondary Financial Aid

All students who during the given academic year were enrolled and have submitted their FAFSA to the institution, regardless of whether they were awarded any aid.

Submissions will include records beginning with the 2018 academic year until the current recent academic year. Data for future academic years will be submitted on an annual basis in alignment with the NSWERS data submission cycle. Students that did not submit FAFSA information to the institution for the given academic year may be omitted from the file.

Additional details can be found on our website at https://nswers.orgs/insights/data-dictionary-and-elements/

*Institution ID [4-Year Postsecondary Financial Aid:Institution ID (1)]

Provide the institution identifier (IPEDS Institution ID) in the format "######".

This is a mandatory field; a value must be supplied for each record or the data loading process will reject the record.

Format
######

*Postsecondary Student ID [4-Year Postsecondary Financial Aid:Postsecondary Student ID (2)]

Provide the unique number used to identify an individual student at the institution.

This is a mandatory field; a value must be supplied for each record or the data loading process will reject the record.

Verification Details
The Postsecondary Student ID will be included in verification reports to assist institution staff research and resolve data issues.

*Academic Year Ending [4-Year Postsecondary Financial Aid:Academic Year Ending (3)]

Provide the literal academic year ending in the format "YYYY". The academic year is understood as July 1 - June 30. For example, the value of the Academic Year Ending field for July 1, 2020 – June 30, 2021, would simply read: "2021".

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This is a mandatory field; a value must be supplied for each record or the data loading process will reject the record.

Format
yyyy

*Pell Grant Awarded [4-Year Postsecondary Financial Aid:Pell Grant Awarded (4)]

Indicate whether the student was awarded a Pell Grant for any term during the given academic year, regardless of amount.

Code	*Description*
1	Awarded Pell Grant
2	Not Awarded Pell Grant

This is a mandatory field; a value must be supplied for each record or the data loading process will reject the record.

*Expected Family Contribution [4-Year Postsecondary Financial Aid:Expected Family Contribution (5)]

Provide the student's primary Expected Family Contribution (EFC) amount, reflecting the most recent calculation used to determine student aid eligibility for the academic year. This value should be provided as a whole number representing the dollar amount. Provide the full year EFC, rather than a prorated EFC if the student had a shorter than standard enrollment period. If this record corresponds to an academic year during which EFC was not the standard financial need metric, provide NOVAL.

This is a mandatory field; a value must be supplied for each record or the data loading process will reject the record.

*Student Aid Index [4-Year Postsecondary Financial Aid:Student Aid Index (6)]

Provide the Student Aid Index (SAI) for the student, reflecting the figure used in determining eligibility for need-based financial aid during the academic year. The SAI may be a positive or negative number, indicating the calculated financial need relative to the cost of attendance. If this record corresponds to an academic year during which SAI was not the standard financial need metric, provide NOVAL.

This is a mandatory field; a value must be supplied for each record or the data loading process will reject the record.

4-Year Postsecondary Financial Aid

Key	*Position*	*Name*	*Type*	*Length*	*Format*
	1	Institution ID	String	6	######
	2	Postsecondary Student ID	String	20	
	3	Academic Year Ending	Date	4	yyyy
	4	Pell Grant Awarded	Na	1	(one of set)
	5	Expected Family Contribution	Integer		
	6	Student Aid Index	Float		