LR261 TUITION WAIVERS FILE SPECIFICATIONS

LR261 Tuition Waivers Supplementary Data

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General Information

This document describes the data elements collected by the Nebraska Statewide Workforce & Educational Reporting System (NSWERS). Valid values and data validation rules that can be performed prior to data submission are listed where appropriate.

High-Level Data Collection Workflow

Scope

Data submission will include all students who received a statute-based tuition or fee waiver. Records should begin with the 2016 academic year and continue through the most recent academic year for which data are available at the time of submission.

The scope of collection applies regardless of student enrollment status, credential type, or award level. Institutions should report each waiver instance with associated program code, beneficiary relationship, term(s) applied, and dollar value waived.

Where an institution has no recipients for a given academic year, a null file is not required.

File Names

File Specification	*File Name*
LR261 Tuition Waivers Supplementary Data	#####_lr261_supplementary_YYYY_##.csv

Where	Represents
#####	IPEDS Institution ID
YYYY	Academic Year Ending
##	Optional sequence Number

Data Element Names

The following syntax is used throughout this document when referencing data elements.

Format: *NSWERS Field Name [File Specification: Field Name (Field Number)] where:

- An asterisk (*) indicates the data element is a mandatory field. A non-blank or non-null value must be supplied in all mandatory fields for each record, or the data loading process will reject the record.
- NSWERS Field Name represents the name of the data element commonly used by the Nebraska Statewide Workforce & Educational Reporting System (NSWERS).
- File Specification indicates the formal name of the file specification.
- Field Name indicates the formal name of the field within the file specification.
- Field Number indicates the position of the field within the file specification.

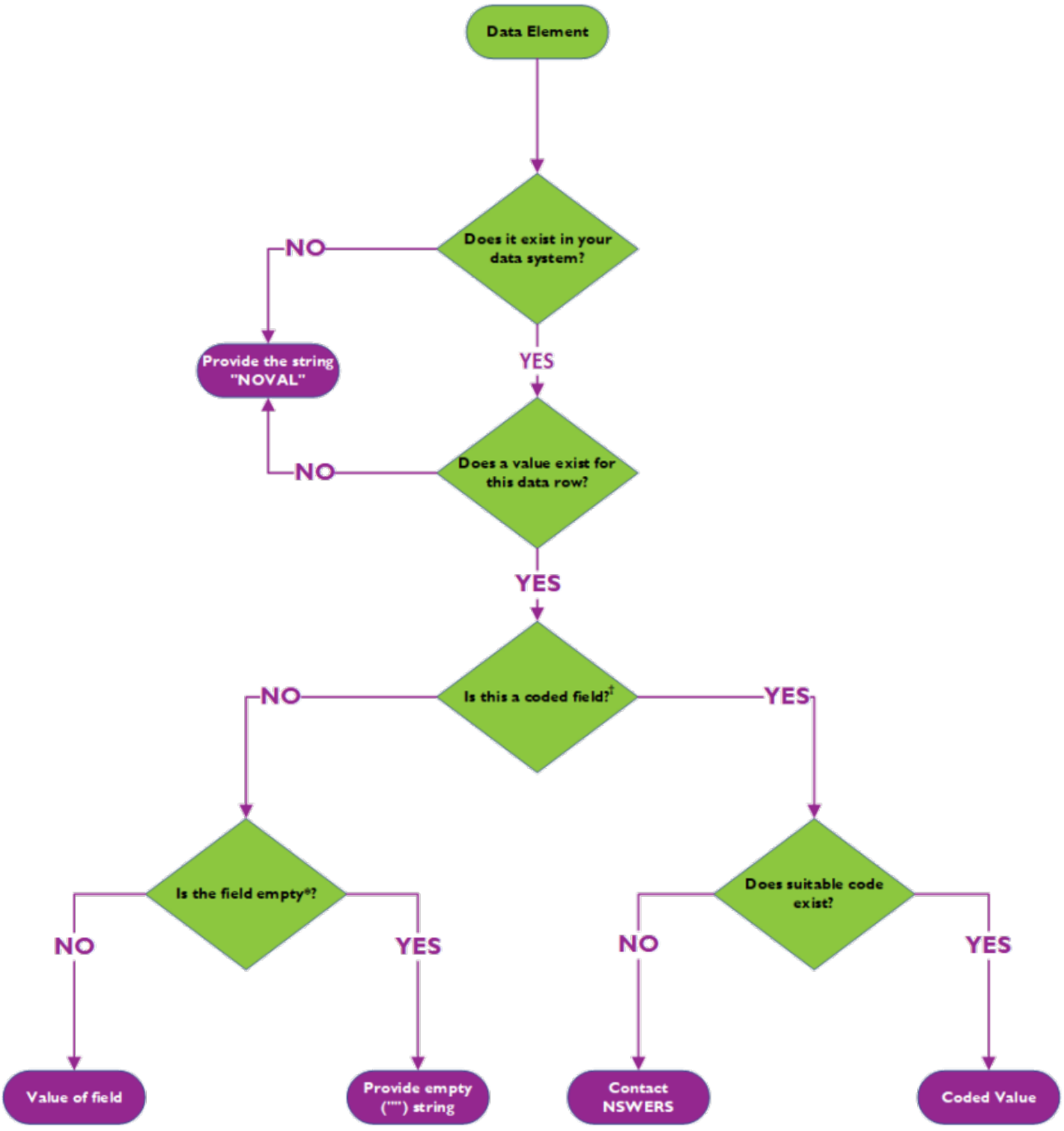
Notes of Importance

- Any values that contain a comma must be enclosed with quotes.
- Data fields should be ordered in the same sequence as identified in this document.

All files should be submitted in .csv format.

To maintain data privacy and security, and to preserve the informational chain of custody, NSWERS staff cannot edit original source data files. It is the responsibility of each data contributing partner to resolve errors discovered during data submission, validation, and certification processes. Corrected data files should be re-uploaded by partners into the NSWERS data system.

Decision Tree: Reporting for Nonmandatory Data Elements



†The field is represented by a code in the data specifications (e.g. gender, GED Status, etc)

*The field is blank or represented by a blank placeholder in your data system

LR261 Tuition Waivers Supplementary Data

The Supplementary Data file for the LR261 Tuition Waivers evaluation collects data to enable the evaluation, analysis, and reporting needed for LR261.

Additional details can be found on our website at https://nswers.orgs/insights/data-dictionary-and-elements/

*Institution ID [LR261 Tuition Waivers Supplementary Data:Institution ID (1)]

Provide the institution identifier (IPEDS Institution ID) in the format "######".

This is a mandatory field; a value must be supplied for each record or the data loading process will reject the record.

Format
######

*Postsecondary Student ID [LR261 Tuition Waivers Supplementary Data:Postsecondary Student ID (2)]

Provide the unique number used to identify an individual student at the institution.

This is a mandatory field; a value must be supplied for each record or the data loading process will reject the record.

Verification Details
The Postsecondary Student ID will be included in verification reports to assist institution staff research and resolve data issues.

*Waiver Term Code [LR261 Tuition Waivers Supplementary Data:PS Term Code (3)]

Provide the academic term code during which this waiver was applied for the student.

This is a mandatory field; a value must be supplied for each record or the data loading process will reject the record.

Verification Details
Valid values are specified via the Postsecondary Terms file [Postsecondary Terms: Postsecondary Term Code (3)].

*Applicable Waiver Program [LR261 Tuition Waivers

Supplementary Data:Applicable Waiver Program (4)]

Provide the code identifying the tuition waiver program under which the student qualified.

Code	*Description*
1	71-5684. Rural Health Opportunity Program;
2	80-411. Dependents of Deceased or Disabled Veteran
3	81-1329. Community College State Dependents;
4	85-505,507. Nebraska National Guard; Spouse and Children of Deceased Member;
5	80-901. Member of Active Selected Reserve;
6	85-2301. Line of Duty Dependent Education Act.
7	85-2609. First Responder Recruitment and Retention Act

This is a mandatory field; a value must be supplied for each record or the data loading process will reject the record.

*Beneficiary Relationship Code [LR261 Tuition Waivers Supplementary Data:Beneficiary Relationship Code (5)]

Provide the code that indicates whether the waiver beneficiary is the direct eligible party or an indirect dependent.

Code	*Description*	*Explanation of Use*
0	Unknown	This information is not tracked via the institutional information system.
1	Direct Beneficiary	The waiver was applied to the individual directly eligible under statute/policy (e.g., first responder, service member).

Code	*Description*	*Explanation of Use*
2	Indirect Beneficiary	The waiver was applied to an eligible dependent of the direct beneficiary (e.g., child, spouse).
3	Not Applicable	The waiver program is not membership based and/or does not have dependent based eligibility.

This is a mandatory field; a value must be supplied for each record or the data loading process will reject the record.

*Waiver Amount [LR261 Tuition Waivers Supplementary Data:Waiver Amount (6)]

Provide the dollar value of tuition and fees waived for the student in the reported term.

This is a mandatory field; a value must be supplied for each record or the data loading process will reject the record.

LR261 Tuition Waivers Supplementary Data

Key	*Position*	*Name*	*Type*	*Length*	*Format*
	1	Institution ID	String	6	######
Yes	2	Postsecondary Student ID	String	20	
	3	Waiver Term Code	Foreign Key	10	
	4	Applicable Waiver Program	Integer	1	(one of set)
	5	Beneficiary Relationship Code	Integer	1	(one of set)
	6	Waiver Amount	Float		